BURTON SAFES

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UK CA CE

Instructions

HOTEL PRIMO ONE
HOTEL PRIMO

£1,000 Cash Rating

£10,000 Jewellery Rating

Pin

⚠ **It's important to change the master code from the default**

About the lock

This lock requires a 4 digit code to open the lock. The safe also comes with an emergency override key. The key hole is located next to the keypad.
The lock should also have a master code programmed in case the emergency key is missing. The master code can only open the lock.

How to open the safe

- Enter a valid 4 digit user code (the factory default user code is *1234")
- The screen will display 'OPEN'
- Open the safe door

How to close and lock the safe

- Ensure that nothing is in the way of the locking bolts
- Close the safe door fully
- Enter your 4 digit code i.e. [1][2][3][4]
- Press the [LOCK] key
- The screen will display [CLOSED]

How to change and test the user code

- Every time the safe is open the code can be changed.
- With the safe door open enter your new 4 digit code.
- Press the [LOCK] key
- The screen will display [CLOSED]
- Now enter your 4 digit code again.

- The screen will display 'OPEN' and the locking bolts will retract.
- Now close the safe door and enter your 4 digit code.
- Press the [LOCK] key.
- The screen will display [CLOSED]
- The safe should be left with the door open and unlocked before new guests use it,
  so they can set their own code.

Incorrect Entry

- If an incorrect code has been entered the screen will display 'ERROR'
- After 4 incorrect entries, a penalty time of 15 minutes (factory default)
  or 30 minutes (if you have chosen this setup) will begin.
- The screen will display 'HOLD 5' or 'HOLD30'.
  Pressing any key will show how long is remaining
- When the penalty time is over, try again

How to change the master code

**All hotel safes are supplied with the same factory default
master code. For security reasons it is important that you
change the master code on all of your safes**

- Open the safe door with a valid user or master code
- Press the [CLEAR] key twice, the screen will display 'PROG'
- Enter the current master code (the factory default is 000000')
- The screen will display 'NEU'
- Enter a new 6-digit code for your master code;
  the screen will display AGAIN'
- Re-enter the new 6-digit code followed by the [LOCK] key to confirm
- The screen will display 'DONE'

NOTE: Do not change your master code to 751019

Setup options

You can customise certain settings of your hotel safe through a programming menu.
Read through the following options to see how you want your safe to function, then follow the
programming instructions.

Digit 1 - Code and beep settings

0 = Code will NOT be displayed on the screen. A beep WILL sound when
     you press each key

| = Code WILL be displayed when typed AND when safe is opened/closed,
     a beep WILL sound when you press each key

2 = Code WILL be displayed when typed only. A beep WILL sound when
     you press each key

3 = Code will NOT be displayed on the screen. A beep WILL NOT sound
     when you press each key

4 = Code WILL be displayed when typed AND when the safe is opened/
     closed. A beep WILL NOT sound when you press each key

Digit 2 - The length of your code

3 = 3 digits
4 = 4 digits
5 = 5 digits
6 = 6 digits

NOTE: This should be kept as 4 digits for your hotel guests

Digit 3 - Penalty time length

0 = There will be no penalty lockout time (not recommended)
1 = After 4 incorrect entries there is a penalty time of 15 minutes
2 = After 4 incorrect entries there is a penalty time of 30 minutes

Digit 4 - Master code

2 = Off
3 = On

NOTE: Burton Safes recommends to keep the master code on

Digit 5 - Audit trail

0 = Record safe openings, can close safe door on low power
1= Record safe openings and closures, can close safe door on low power
2 = Record safe openings, safe door cannot close if power is low
3 = Record safe openings and closures, safe door cannot close is power is low

Digit 6 - Mode

1 = Hotel mode

Keypad setup

Now you have chosen your settings you can set up the keypad

• Open the safe door with a valid user or master code
• Press the [CLEAR] key twice, the screen will display 'PROG'
• Enter the code '751019'
• The screen will display the current setup, enter the 6 digits you have
  chosen from the setup list i.e. [1][4][1][3][2][!]
• Press the [LOCK] key
• The screen will now display 'EEEEE' enter the date in the format
  DD MM YY followed by the [LOCK] key
• The screen will now display 'EEEEE' enter the time in the format
  HH MM SS followed by the [LOCK] key
• Enter your user code followed by the [LOCK] key,
  the keypad is now set up

NOTE: If you change the code length setting, after entering the date and time, follow the
How to close the safe/change the code' before closing the safe door

Current supply / Battery change

- With the safe closed press the [LOCK] key
- If screen shows 'bA-HI' the batteries are fine
- If screen shows BA-5 the capacity of the batteries are high and are fine.
  Throughout the batteries lifecycle the screen will display the battery status on screen
  (BA-5,BA-4,BA-3,BA-2, BA-1) to give a warning on how much power is left in the batteries.
- BA-LO, the batteries are very low and may not work, it is
  recomended to change the batteries when the screen displays BA-1
- Open the safe and the battery compartment to change the batteries.
  Burton Safes recommend the Duracell brand.

Opening the safe with the override key

- Remove the plastic cover on the safe by the bottom of the keypad
- Insert the key into the lock.
  The key will only fit the lock one way - do not force the key
- Turn the key clockwise to open the safe.
  If there is battery power the screen will display 'OPEN'
- After you have finished and closed the safe door,
  turn the key anti-clockwise to close
- Ensure you replace the plastic cover

Error codes

Every time an error code is shown, the keypad will beep twice.

ERROR =   Wrong code has been entered

HOLD 15/30 = 4 wrong codes have been entered, you are in a |5 minute
                 or 30 minute penalty lockout time.

ERROR 1 =   Indicates that the bolts have failed to retract fully. Press
                 lightly on the door to relieve the pressure and ensure they
                 are not catching on anything and try again. If you continually
                 get this error code, contact Burton Safes

ERROR 2 =   Indicates that the bolts have failed to close fully.
                 Open the safe door and make sure that nothing is in the way of the bolts.
                 Do not overfill your safe. Make sure you can close the
                 safe door fully before trying again. If you continually get this
                 error code, contact Burton Safes

Secure Your Valuables with a Burton Safe

BURTON

SECURITY